

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room
Third Floor, Administration Building
Blinn College, 802 Green Street
Brenham, Texas**

Regular meeting, Tuesday, January 19, 2016, 6:30 PM

The Board of Trustees convened at 6:30 p.m. in the Board Room with the following members present: Mr. David Sommer, President, presiding; Mr. Douglas R. Borchardt, Vice President; Mr. Atwood C. Kenjura, Secretary; Mrs. Stacy Aschenbeck; Ms. Nancy Berry; Mrs. Theodora "Teddy" V. Boehm; Ms. Ann Horton; Mr. Charles R. Moser; and Mr. Richard Powell.

Board members not present: None

ITEM 1. CALL MEETING TO ORDER

The meeting was called to order by President Sommer. He read a statement related to the Board's authority to convene in executive session.

ITEM 2. INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS

The invocation was given by Mr. Zachary Spicker, Resident Assistant, Band Drum Major, and the pledge was led by Ms. Penina Faumui, Women's Basketball Player.

ITEM 3. PUBLIC COMMENT

President Sommer read the Board's guidelines regarding public comment.

Mr. Mark Bernier, President, Faculty Senate, read a statement from Faculty Senate regarding the seventy percent fill rate. (A copy of Mr. Bernier's written statement is attached and made a part of these *Minutes*).

Ms. Gena Probst, Professor of English, addressed the Board regarding the "pay-as-you-go" policy. She reported that this policy creates challenges for students, enrollment services and faculty. She shared that she feels a continuation of the policy will result in a decrease in enrollment.

ITEM 4. REPORTS:

- A) District President/CEO Administrative Report
 - I. College District Events and Updates

Dr. Mary Hensley, District President/CEO, reviewed fall graduation and thanked all who were involved. She shared an overview of winter minimester and spring semester enrollment. (A copy of the Enrollment Report is attached and made a part of these *Minutes*). Dr. Hensley discussed the spring faculty conferences and thanked all involved. She announced that the staff convocation will take place on January 29, 2016. (A copy of Dr. Hensley's full Report and PowerPoint Presentation are attached and made a part of these *Minutes*).

- II. Acknowledgement of January Retirees

Dr. Hensley recognized January retirees: Sherry Sandoval, Gary Waites, Doris Bulanek, Mary Hamblin, Patricia Jozwiak and Linda Pleasant. Those present were presented with a certificate of appreciation and a gift.

B) Review of Independent Audit Report for the 2014-2015 Fiscal Year

Ms. Kelli Shomaker, Senior Vice President, Finance and Administrative Services/CFO, reviewed the requirements regarding an Independent Audit Report. She introduced Dane Legg, Partner with Lott, Vernon and Company, P.C. (A copy of the 2014-2015 Audit Report was distributed to the Board and is attached and made a part of these *Minutes*). Mr. Legg informed the Board that the firm issued a clean audit opinion. He pointed out variances and highlighted the net pension liability. He stated that, overall, the college is in a strong financial position. President Sommer asked if Vice President Borchardt, or others who serve on the Audit, Budget and Investment Committee, had any comments regarding the work done on the report. Vice President Borchardt thanked the staff involved in providing information for the audit.

C) Presentation of Financial Statement Package for the Period Ending December 31, 2015

Ms. Annette Ferguson, Assistant Vice President/Controller, reviewed the financial statement package for the period ending December 31, 2015. She reviewed a summary of revenues and expenditures, as well as actuals to the budget. She reviewed the list of checks and gave a status report of bond-related projects. (A copy of the Financial Statement Package, as well as a PowerPoint Presentation are attached and made a part of these *Minutes*).

D) Update on Academic Affairs

Ms. Karen Buck, Assistant Vice President Instruction, gave an update on each of the instructional divisions. Upon completion of her review, she thanked others in the college who support the efforts of Academic Affairs. (A copy of the PowerPoint presentation is attached and made a part of these *Minutes*). Secretary Kenjura inquired as to the impact of the seventy percent rule, of which the Faculty Senate spoke during public comment. Ms. Buck addressed the impact and explained the Administration's efforts to accommodate student needs. Trustee Aschenbeck asked Ms. Buck to explain the procedure of opening courses for registration. Dr. Hensley introduced the Instructional Deans to the Board.

ITEM 5. CONSENT ITEMS

- A) Approval of the Minutes of the December 15, 2015, Regular Meeting of the Board of Trustees
- B) Acceptance of a donation of a telescope for use in the Schaefer Observatory on the Schulenburg Campus

On a motion by Trustee Berry, seconded by Trustee Boehm, the Board voted unanimously to approve **CONSENT AGENDA ITEMS 5A-B: ITEM 5A** - Minutes for the December 15, 2015, Regular Meeting of the Board of Trustees. (A copy of the Minutes are attached and made a part of these *Minutes*); and **ITEM 5B** - the Administration to accept the donation of a telescope for use in the Schaefer Observatory on the Schulenburg Campus. (A copy of the Donation Form is attached and made a part of these *Minutes*).

ITEM 6. ACTION ITEM:

- A) Approval of Comprehensive Master Plan for the New Campus in Bryan (851 N. Harvey Mitchell Pkwy)

Ms. Shomaker introduced Mr. Richard O'Malley, Executive Director, Facilities, Planning and Construction, who requested the Board's approval of the Comprehensive Master Plan for the new campus in Bryan. (A copy of the Comprehensive Master Plan is attached and made a part of these *Minutes*). Mr. O'Malley stated that Kirksey Architecture is working on a response to Mr. Borchardt's question regarding the square footage per student.

On a motion by Secretary Kenjura, seconded by Trustee Moser, the Board voted unanimously to approve the Comprehensive Master Plan for the new campus in Bryan (851 N. Harvey Mitchell Pkwy).

The Board recessed for break at 7:53 p.m.

ITEM 7. EXECUTIVE SESSION - in Accordance with 551.072, 551.073

The Board convened in Executive Session at 7:58 p.m.

The Board reconvened in public session at 8:50 p.m.

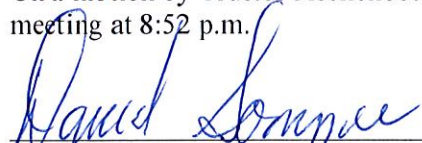
ITEM 8. DISCUSSION AND POSSIBLE ACTION:

A) Approval of Lease for the Post Office Facility at 301 Post Office Street, Bryan, Texas

On a motion by Trustee Berry, seconded by Trustee Moser, the Board voted unanimously to approve the Lease for the Post Office facility at 301 Post Office Street, Bryan, Texas. (A copy of the Lease is attached and made a part of these *Minutes*).

ITEM 9. ADJOURNMENT

On a motion by Trustee Aschenbeck, seconded by Trustee Powell, the Board voted unanimously to adjourn the meeting at 8:52 p.m.



Trustee David Sommer, Presiding
President



Trustee Atwood C. Kenjura
Secretary