

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room
Third Floor, Administration Building
Blinn College, 802 Green Street
Brenham, Texas**

Regular Meeting, Thursday, July 12, 2012, 7:00 p.m.

The Board of Trustees convened at 7:04 p.m. in the Board Room with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Leon B. Toubin, Vice President; Mr. Douglas R. Borchardt, Secretary; Dr. Henry J. Boehm, Jr.; Mr. Norwood Lange; Mrs. Carolyn D. Miller, CPA and Mr. David Sommer.

Board members not present: None.

Members of the College staff in attendance were: Dr. Harold Nolte, President; Dr. Ted Raspiller, President Brazos County Campuses; Dr. Robert Brick, Dr. Dennis Crowson and Dr. Debra LaCour, Vice Presidents; Mr. Jeff Cermin, Interim Vice President; Ms. Cathy Boeker, Executive Administrator External Affairs; Mr. Rich Bray; Mr. Tom Brazzel; Mr. Kris Byboth; Ms. Becky Garlick; Mr. Michael Hutton; Ms. Kris Janes; Ms. Karen May; Dr. Cheryl Metz; Mr. Richard O'Malley; Mr. Joe Al Picone; Mr. Doug Pierce; Dr. Milton Radke; Ms. Sami Rahman; Mr. Steve Rathbone; Mr. Karla Roper; Mr. Michael Schaefer; Mr. Ross Schroeder; Mr. Jeff Tilley and Ms. Ann Weir.

Also registered as in attendance were: Ms. Lisa Brown, Thompson & Horton LLP; Mr. Frank Wagner, KTTX-KWHI and Mr. Joel Williams, *Brenham Banner-Press*.

ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS

The meeting was called to order by Mr. Kenjura. The pledge was led by Mr. Kenjura and the prayer was given by Dr. Raspiller.

ITEM 2. PUBLIC COMMENT

There was no public comment.

NON-ACTION ITEM:

ITEM 3. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING JUNE 30, 2012

Mr. Jeff Cermin reviewed the financial statement and list of checks for the period ending June 30, 2012 (copies of the financial statement and list of checks are attached and made a part of these *Minutes*). He reviewed the details of the revenues and expenses. Revenues are trending to be greater than budgeted and expenses are on track to meet budget. Mrs. Miller inquired about a check to Lon Morris for miscellaneous equipment.

CONSENT AGENDA ITEMS:

ITEM 4. REVIEW AND ACTION TO APPROVE THE MINUTES FOR THE JUNE 19, 2012, REGULAR MEETING AND THE JUNE 21, 2012, BUDGET WORKSHOP MEETING

ITEM 5. REVIEW AND ACTION TO SET DATES, TIMES AND PLACES FOR:

- (A) HEARING ON THE BUDGET FOR THE 2012-2013 SCHOOL YEAR
- (B) ADOPTION OF THE BUDGET FOR THE 2012-2013 SCHOOL YEAR
- (C) HEARINGS ON TAX RATE FOR 2012
- (D) SETTING OF THE TAX RATE FOR 2012

ITEM 6. REVIEW AND ACTION TO ADOPT UPDATE NUMBER 27 TO BOARD POLICIES AS PREPARED BY THE TEXAS ASSOCIATION OF SCHOOL BOARDS POLICY SERVICE, AFFECTING LOCAL POLICIES:

- (A) *BCAE (LOCAL): BOARD OFFICERS AND OFFICIALS - SELECTION AND DUTIES OF CHIEF TAX OFFICIALS (MOVED TO CAIA-DELETED BCAE)*
- (B) *CAIA (LOCAL): AD VALOREM TAXES - SELECTION AND DUTIES OF CHIEF TAX OFFICIALS (MOVED FROM BCAE-NO CHANGES TO EXISTING LANGUAGE)*
- (C) *CAK (LOCAL): APPROPRIATIONS AND REVENUE SOURCES - INVESTMENTS*
- (D) *CDDA (LOCAL): PAYROLL PROCEDURES - SALARY DEDUCTIONS*
- (E) *CGC (LOCAL): SAFETY PROGRAM - EMERGENCY PLANS AND ALERTS*
- (F) *CIB (LOCAL): EQUIPMENT AND SUPPLIES MANAGEMENT - DISPOSAL OF PROPERTY*
- (G) *CM (LOCAL): FACILITIES CONSTRUCTION*
- (H) *CS (LOCAL): INFORMATION SECURITY*
- (I) *DBB (LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES*
- (J) *DBD (LOCAL): EMPLOYMENT REQUIREMENTS AND RESTRICTIONS - CONFLICT OF INTEREST*
- (K) *DMAD (LOCAL): TERM CONTRACTS - REDUCTION IN FORCE*
- (L) *EDD (LOCAL): INSTRUCTIONAL RESOURCES - COPYRIGHTED MATERIALS (MOVED TO CT-DELETED EDD)*
- (M) *FDE (LOCAL): STUDENT WELFARE - FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION*
- (N) *FDF (LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING AND DATING VIOLENCE*

ITEM 7. REVIEW AND ACTION TO REVISE BOARD POLICIES:

- (A) *BBB (LOCAL): BOARD MEMBERS - ELECTIONS*
- (B) *BCC (LOCAL): BOARD INTERNAL ORGANIZATION - ATTORNEY*

ITEM 8. REVIEW AND ACTION TO ADOPT A RESOLUTION DECLARING THE BOARD HAS REVIEWED THE BOARD'S INVESTMENT POLICIES AND INVESTMENT STRATEGIES AND REAFFIRMED EACH AS PROVIDED IN BOARD POLICIES *CAK (LEGAL AND LOCAL): APPROPRIATIONS AND REVENUE SOURCES - INVESTMENTS*

ITEM 9. REVIEW AND ACTION TO AMEND PREVIOUSLY APPROVED DESIGN OF THE NEW BASEBALL SCOREBOARD

ITEM 10. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO DISPOSE OF SURPLUS GROUNDS EQUIPMENT VIA PUBLIC AUCTION

ITEM 11. REVIEW AND ACTION TO AUTHORIZE ADMINISTRATION TO PURCHASE A MOBILE MEDICATION ADMINISTRATION SYSTEM-SECURE RX™ WITH JET (JOBS EDUCATION FOR TEXANS) GRANT ROUND 6 FUNDS

ITEM 12. REVIEW AND ACTION TO AUTHORIZE ADMINISTRATION TO PURCHASE HARVEY® THE CARDIOPULMONARY PATIENT SIMULATOR WITH JET (JOBS EDUCATION FOR TEXANS) GRANT ROUND 6 FUNDS

ITEM 13. REVIEW AND ACTION TO AUTHORIZE ADMINISTRATION TO PURCHASE UPGRADED EQUIPMENT OF SIMPAD® WITH MONITORS WITH JET (JOBS EDUCATION FOR TEXANS) GRANT ROUND 6 FUNDS

ITEM 14. REVIEW AND ACTION TO AUTHORIZE ADMINISTRATION TO PURCHASE ADDITIONAL SIMULATORS FOR SIMULATION LAB WITH JET (JOBS EDUCATION FOR TEXANS) GRANT ROUND 6 FUNDS

On a motion by Dr. Boehm, seconded by Mrs. Miller, the Board voted to approve the **CONSENT AGENDA ITEMS**: **ITEM 4** - Minutes for the June 19, 2012, Regular Meeting and the June 21, 2012, Budget Workshop Meeting; **ITEM 5** - Setting of: (A) Hearing on the Budget for the 2012-2013 School Year on Tuesday, August 21, 2012, at 7 p.m.; (B) Adoption of the Budget for the 2012-2013 School Year on Tuesday, August 21, 2012, at 7 p.m.; (C) Hearing on the Tax Rate for 2012 on Thursday, September 6, 2012, at 7 p.m. and Thursday, September 13, 2012, at Noon; and (D) Setting of the Tax Rate for 2012 on Tuesday, September 18, 2012, at 7 p.m. (copies of the Overview and Proposed Dates for Setting the Tax Rate for 2012 are attached and made a part of these *Minutes*); **ITEM 6** - Adoption of The Texas Association of School Board Policy Service's Update 27, with the exception of Board Policies: *BBJ Local, CAK Exhibit, CD Local, CR Local* and *CT Local*, which are being reviewed for additional revisions (a copy of the TASB Explanatory Notes are attached and made a part of these *Minutes*); **ITEM 7** - Revisions to Board Policies *BBB Local* and *BCC Local* (copies of *BBB Local* and *BCC Local* are attached and made a part of these *Minutes*); **ITEM 8** - Resolution Declaring the Board has Reviewed the Board's Investment Policies and Investment Strategies and Reaffirmed Each as Provided in Board Policies *CAK Legal* and *CAK Local* (copies of *CAK Legal, CAK Local* and the Resolution are attached and made a part of these *Minutes*); **ITEM 9** - Amended Design of the New Baseball Scoreboard (a copy of the amended design is attached and made a part of these *Minutes*); **ITEM 10** - Disposal of Surplus Grounds Equipment via Public Auction; **ITEM 11** - Purchase of a Mobile Medication Administration System-Secure RX™ with JET (Jobs Education for Texans) Grant Round 6 Funds; **ITEM 12** - Purchase of Harvey the Cardiopulmonary Patient Simulator with JET (Jobs Education for Texans) Grant Round 6 Funds; **ITEM 13** - Purchase of Upgraded Equipment of Simpad with Monitors with JET (Jobs Education for Texans) Grant Round 6 Funds; and **ITEM 14** - Purchase of Additional Simulators for Simulation Lab with JET (Jobs Education for Texans) Grant Round 6 Funds, as presented by the Administration.

ACTION ITEMS:

ITEM 15. PRESENTATION TO UPDATE POSSIBLE CHANGES IN THE 2012-2013 PROPOSED BUDGET FOLLOWED BY REVIEW AND ACTION TO:

- (A) AUTHORIZE FACULTY AND STAFF SALARY INCREASES FOR THE 2012-2013 SCHOOL YEAR**
- (B) AUTHORIZE SPECIAL SALARY ADJUSTMENTS FOR FULL-TIME FACULTY**

Mr. Jeff Cermin reviewed the requests that were previously discussed at the recent Budget Workshop to authorize a 3% faculty and staff salary increase with a minimum of \$1,000.00 and the special adjustments for full-time faculty of an additional \$600.00 in longevity pay. He also reviewed

possible changes in the 2012-2013 Proposed Budget (a copy of the proposed changes is attached and made a part of these *Minutes*). The Administration responded to questions from the Board.

Dr. Raspiller would like a contingency fund in place to utilize if additional bus service is needed throughout the year. Dr. Nolte distributed a straw poll of other Community Colleges' plans to increase pay.

On a motion by Mrs. Miller, seconded by Mr. Lange, the Board voted to Authorize the 3% Faculty and Staff Salary Increase and the \$600.00 Special Salary Adjustment for Full-Time Faculty for the 2012-2013 School Year, as presented by the Administration.

ITEM 16. REVIEW AND ACTION TO EMPLOY THOMPSON & HORTON, LLP, TO PROVIDE LEGAL COUNSEL AND REPRESENTATION FOR THE COLLEGE

Ms. Cathy Boeker reviewed the process of searching for a law firm to represent Blinn College (copies of a letter and Terms of Engagement from Thompson & Horton, LLP, are attached and made a part of these *Minutes*). She introduced Ms. Lisa Brown of Thompson & Horton, LLP, who gave an overview of Thompson & Horton, LLP. Ms. Brown reviewed the history and future of the law firm. She highlighted for the Board all areas of the law that Thompson & Horton, LLP, address. Mrs. Miller and Mr. Toubin gave comments in support of the recommendation of Thompson & Horton, LLP.

On a motion by Mr. Toubin, seconded by Dr. Boehm, the Board voted to employ Thompson & Horton, LLP, to provide legal counsel and representation for the College, as presented by the Administration.

ITEM 17. REVIEW AND ACTION TO APPROVE NEW AGREEMENT AND EXTEND THE CONTRACT WITH TEXAN PRINTING & PUBLISHING COMPANY D/B/A UNIVERSITY COPY CENTER, FOR THE OPERATION OF THE COPY CENTER ON THE BRYAN CAMPUS

On a motion by Mr. Sommer, seconded by Mrs. Miller, the Board voted to table this item (copies of the Copy Stop Enhancements, Bullet Points and Numbers Snapshot are attached and made a part of these *Minutes*).

ITEM 18. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO PURCHASE A 29-PASSENGER SHUTTLE BUS

Mr. Ross Schroeder reviewed information that he gathered related to the costs associated with the purchase of a 29-passenger bus (copies of a comparison between the 29-passenger and 33-passenger buses, as well as, information about each bus are attached and made a part of these *Minutes*).

Mr. Toubin reviewed information he gathered on the use of current vans and distributed a copy of the information (a copy of the information is attached and made a part of these *Minutes*). The Board discussed the merits of both options. The Board asked Mr. Pierce his opinion and he expressed concern for safety. Mr. Lange would like to see a committee formed to study the needs and associated costs. A committee will be formed to review the matter. Fall sports will continue as they have in the past.

On a motion by Mr. Borchardt, seconded by Dr. Boehm, the Board voted to table this item until a committee is formed and reviews the matter.

ITEM 19. REVIEW AND ACTION TO AWARD A CONTRACT FOR THE STRUCTURAL IMPROVEMENTS OF THE ELEVATOR SHAFT IN THE ARTS AND SCIENCES BUILDING ON THE BRENHAM CAMPUS

Mr. Richard O'Malley informed the Board that he did not receive any bids by the deadline. He has received a quote and will solicit two additional quotes and move forward with the project as the cost is now projected to come in below the threshold for needing Board approval.

No action was needed for this item.

REPORTS, ANNOUNCEMENTS AND OTHER NON-ACTION ITEMS:

ITEM 20. REPORTS:

• **BUILDINGS AND GROUNDS**

Mr. O'Malley presented the Buildings and Grounds as a written report (a copy of the report is attached and made a part of these *Minutes*).

Bryan Campus:

- Allied Health HSC Campus - The construction is complete.
- Building E, Student Center - The original scope of this project was divided into two phases: the student activity half of the building was scheduled for a remodel to accommodate student activities; and the food service half of the building was scheduled to be updated and expanded to meet the growth of the campus. Both of these phases have been put on hold until the funding of these improvements can be budgeted.
- Building H (presently, the Allied Health Building) - This project is complete.
- Central Plant - The chiller #2 replacement project is complete. The ice tank replacement project bid on February 14, 2012. Six (6) contractors submitted bids ranging from \$117,600.00 - \$137,000.00. The low bidder is Feldman Plumbing, which is a local Bryan plumbing contractor. Mr. Feldman has worked on several plumbing projects for the Bryan Campus in the past and has the credentials to complete this project. The Administration recommends that the College enter into a construction contract for \$117,600.00 with Feldman Plumbing to replace the ice tank. The cost estimate for this project was \$130,000.00 and the funds are budgeted in the R&R Account. The ice tank replacement project is under contract and awaiting delivery of materials before construction to get under way. The work should be complete by mid-July.
- Parking Lot Project - We have hired Bleyl & Associates, a local engineering firm, for the planning of street access from Villa Maria, as well as, the additional parking lot. The parking lot will be located north of the existing campus and will be accessible from the campus with a pedestrian bridge. The proposed lot can also be accessed with vehicular traffic from Villa Maria. The project will be divided into phases with an estimated construction cost for the first phase of \$500,000.00. The first phase will consist of: a) pedestrian bridge, b) approximately 500 linear feet of street improvements connecting to Villa Maria, and c) parking spaces for approximately 100 cars. The project is budgeted within the R&R Budget. This project has been temporarily put on hold pending the negotiations with the City of Bryan in regards to their participation and other real estate opportunities that may be available within reasonable proximity to the campus.

Brenham Campus:

- Student Housing - The project is complete.
- Central Plant - We have hired DBR, Inc., for the design and construction phase services for an electrical switchgear replacement project, as well as, the replacement and upgrades to pumps and frequency drives at buildings located along the chilled water loop in zones 3 and 1. These improvements will enhance the capacity of our existing chillers and will provide a more efficient use of both energy and chilled water. The electrical switchgear project is complete. The improvement projects are in design.
- Band Hall - The project is complete.
- Agricultural Shop Facility - The project is complete.
- The Agricultural Classroom Building - The project is complete.
- Master Campus Lighting Plan - Late last year, representatives from the Facilities Staff, the Student Services Staff, the Police Department, and the Student Body toured the campus after dark to determine areas that needed improved lighting. We found several areas where light bulbs and fixtures simply need replacing and we found areas that need lighting improvements. The replacement of bulbs and fixtures has begun and will continue until completed. The areas needing additional lighting are being incorporated into a master lighting plan and, once completed, we will be seeking the Board's approval for adding fixtures and lights to the campus. The design work for these improvements will be done in-house with the Facilities Staff. This same observation and eventual lighting plan is being scheduled for the Bryan Campus.
- Structural Issues - We have hired a structural consultant, Paul Malek with MBC Management, to evaluate two structural issues on the Brenham Campus. The first analysis provided by Mr. Malek in regards to the baseball field wall is very costly and we are presently discussing other options. There are no safety issues in regards to this structural issue. The second issue is the elevator addition at the Arts and Sciences Building. The addition is settling and pulling away from the main structure. This is not a safety hazard at this time, but a plan should be put in place to stabilize the movement before the condition worsens. Mr. Malek is preparing an analysis and recommendations to rectify this concern, and once completed, we will bring to the Board for further action. We are seeking Board approval at the June Board meeting to obtain bids for the stabilization of the elevator shaft. The project bids on the 10th of July and a recommendation will be made to the Board.
- Fieldhouse- the Fieldhouse at Spencer Field is being upgraded with painting and lighting improvements.
- Campus Storm Damage - on January 25, 2012, the Brenham Campus was severely damaged by high winds (possibly a tornado) and rain. The following is a list of buildings damaged by the storm:
 - Baseball Field - the lights at the field were all redirected toward the sky and several fixtures were taken out of service. The light project has been completed. The roof project has been completed.
 - 1004 Green Street House - The carport on the house was completely demolished. This is covered by insurance and will be replaced.
 - Greenhouse on Old Mill Creek Road - The greenhouse on Old Mill Creek Road was completely demolished. This structure was covered by insurance and will be replaced. The Greenhouse project is in design and should be available for bidding in July.
 - Blue Storage Building on Old Mill Creek Road - The overhead doors of this structure were damaged. The doors have been replaced.
 - Roofs - The roofs on all buildings are still being evaluated by the insurance adjuster. At this time, we know that the roof at Building #7 of the apartments has been totaled and will be completely replaced. Building #4 of the apartments suffered some damage and will have the ridge row replaced. Some of the dorms suffered damage that may require new roofs. The Building #7 roof project is under construction.

- Major HVAC Equipment Replacement Schedule - The following is a list of major HVAC expenditures anticipated for the next five years based on current information and excluding any catastrophic failure of equipment before scheduled replacement date.

Brenham Campus:

- 2012-2013 Budget Year:
 - Remove antiquated ice tank equipment and replace a 200-ton chiller (#1) with a new 500-ton chiller with the appropriate piping, pumps, and appurtenances for \$750,000.00.
- 2013-2014 Budget Year:
 - Remove and replace a 500-ton chiller (#3) with a new 500-ton chiller with the appropriate piping, pumps, and appurtenances for \$550,000.00.
 - Remove and replace the vintage 1988 air handling units (AHU) located in Old Main with the appropriate piping, controls, and appurtenances for \$250,000.00.
- 2014-2015 Budget Year:
 - Extend chill water piping and add Solons Hall, Moody Library and Katherine Atkinson Hall to the central plant chilled water system for \$250,000.00.
 - Add cooling tower and replace cooling tower pumps at central plant for \$250,000.00.

Bryan Campus:

- 2012-2013 Budget Year:
 - Remove and replace ice tank for \$130,000.00.
- 2016-2017 Budget Year:
 - Remove and replace a 500-ton chiller (#3) with a new 500-ton chiller with the appropriate piping, pumps, and appurtenances for \$550,000.00.
- The above equipment replacements and estimates do not take into account any additional new buildings that may be constructed on either campus. This event would accelerate the need for additional cooling capacity.
- Additionally, for the period of time that I have been the Executive Director of Facilities, Planning and Construction, the constant need to replace compressors, pumps, and minor equipment in the existing HVAC equipment has been inherent. This cost ranges from \$100,000.00 - \$200,000.00 each year for these items.

- **SUMMER II ENROLLMENT AND HOUSING OCCUPANCY REPORT**

Dr. Crowson reviewed Summer II enrollment, which is up 9.26% (a copy of the Summer I Registration Numbers is attached and made a part of these *Minutes*).

Ms. Ann Weir reviewed the Summer II Housing Occupancy report, which is down from 170 in 2011 to 135 in 2012 (a copy of the Summer II Final Occupancy Report is attached and made a part of these *Minutes*). She responded to questions from the Board.

- **BLINN COLLEGE FOUNDATION**

Mr. Joe Al Picone reviewed recent activities of the Blinn College Foundation.

At the June meeting of the Blinn College Foundation, the Foundation Board approved payment to Blinn College for the following requests of funds:

- \$34,100.00 to benefit the Brenham Campus Vocational Nursing Program - hospital beds, headwalls, and human simulator.
- \$850.00 to benefit Brenham Campus Marketing & Media Relations - Canon digital Camcorder.
- \$6,000.00 to benefit Bryan Campus Humanities/Parallel Studies writing center - Dell Tablets.

- \$1,750.00 to benefit Bryan Campus Marketing & Media Relations - audio equipment to produce Blinn Branded radio commercials.

Recently the Foundation Board also approved a request from the Allied Health/Rad Tech in Bryan for portable X-ray equipment in the amount of \$56,000.00. This equipment is essential in the comprehensive training of the students. The college had originally submitted a grant for the funding which was denied. Also, \$64,200.00 was given to the Brenham Campus for use in Social Sciences, Fine Arts, Music, Humanities, Parallel Studies, Math and Engineering; and \$21,850.00 was given to the Bryan Campus for use in Humanities and Parallel Studies. All totaling \$185,000.00 from the Blinn College Foundation.

Blinn College Foundation Revenues and Pledges for the quarter ended May 31st of this year are over \$400,000.00. Total Revenue for the Foundation since its inception is \$11 ½ million. We currently have \$13 ½ million in corpus of endowed scholarships of which 178 scholarships have been awarded for next year for a total of \$285,500.00.

The Foundation received from various benefactors a generous donation of \$25,000.00 for a grand piano for the J. Hal and Allyne Machat Music Facility. The Foundation also received \$12,500.00 from various poultry organizations for the naming of several classrooms in the W.J. "Bill" Rankin Agricultural Complex. In addition, the Blinn College Ex-Students Association made a donation to name the student lounge in the J. Hal and Allyne Machat Music Facility.

Mr. Picone announced the Robert & Emilie Schaefer Memorial Scholarship. Robert Schaefer taught accounting at Blinn for 15 years. Mr. Kenjura recognized Michael Schaefer and asked him to say a few words about the scholarship on behalf of his family. Michael Schaefer said the scholarship is intended for a child of Brazos County Faculty or Staff in their freshmen or sophomore year with a GPA of 2.5 or higher.

The Board thanked all those who support the Blinn College Foundation.

ITEM 21. BRAZOS COUNTY CAMPUSES UPDATE

Dr. Raspiller told the Board that a report would be coming forward soon on a needs analysis on Technical/Workforce Education in Bryan. He then reviewed the upcoming events for the Bryan Campuses (a copy of the Bryan Campus Upcoming Events is attached and made a part of these *Minutes*):

- July 12 - Summer Orientation, Advising & Registration
- July 13 - Summer Orientation, Advising & Registration
- July 23 - Summer Orientation, Advising & Registration
- July 24 - Summer Orientation, Advising & Registration (possible)
- August 3 - Paramedic Graduation (E-105)
- August 13 - International Student Orientation (E-105)

ITEM 22. ADMINISTRATIVE ANNOUNCEMENTS:

Dr. Nolte reviewed upcoming events including a Rainwater Harvesting Seminar that Blinn will be hosting for AgriLife (a copy of the events is attached and made a part of these *Minutes*):

- New Student Orientation (NSO) - July 25.
- Phi Theta Kappa Texas Honors Institute to be held on the Blinn campus from July 26 thru July 29.
- Vocational Nursing Pinning Ceremony on Wednesday, August 1 at 7:00 p.m. in the W.W. O'Donnell Performing Arts Center.

- Buccaneer Alumni Lettermen Golf Tournament set for August 11 at the Brenham Country Club. Entry form and sponsorship information available on-line at <http://www.buccaneersports.com/Buccaneer/athletics/Alumni/index.htm>.
- Regular Board Meeting - Tuesday, August 21 at 7:00 p.m.
- Washington County Chamber of Commerce annual Tailgate event is August 30 at Silver Wings Ballroom.

ITEM 23. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY *GOV'T. CODE, SEC. 551.101*)

The public was recessed for a break at 8:33 p.m.

The public was recessed for closed session at 8:53 p.m.

CLOSED SESSION:

ITEM 24. CLOSED SESSION:

- (A) **EVALUATION AND EMPLOYMENT OF PERSONNEL (*GOV'T. CODE, SEC. 551.074*)**
- (B) **DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG AND SEALY (*GOV'T. CODE, SEC. 551.072*)**

ITEM 25. RECONVENE PUBLIC SESSION

The public session was reconvened at 9:51 p.m.

ADDITIONAL ACTION ITEMS:


ITEM 26. ACTION ON CLOSED SESSION ITEMS:

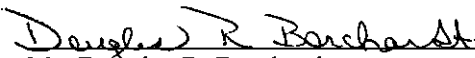
- (A) **REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS**
- (B) **REVIEW AND ACTION TO PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG AND SEALY**

No action taken on this item.

ITEM 27. ADJOURNMENT

On a motion by Mr. Borchardt, seconded by Mr. Sommer, the Meeting was adjourned at 9:52 p.m.


 Mr. Atwood C. Kenjura
 President


 Mr. Douglas R. Borchardt
 Secretary