

**MINUTES  
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room  
Third Floor, Administration Building  
Blinn College, 802 Green Street  
Brenham, Texas**

**Regular Meeting, Tuesday, November 15, 2011, 7:00 p.m.**

The Board of Trustees convened at 7:05 p.m. in the Board Room with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Leon B. Toubin, Vice President; Mr. Douglas R. Borchardt, Secretary; Mr. Norwood Lange; Mrs. Carolyn Miller and Mr. David Sommer.

Board members not present: Dr. Henry J. Boehm, Jr.

Members of the College staff in attendance were: Dr. Harold Nolte, President; Dr. Ted Raspiller, President, Brazos County Campuses; Dr. Robert Brick, Dr. Debra LaCour, and Dr. Van Miller, Vice Presidents; Dr. Kathy Anzivino, Interim Vice President; Ms. Cathy Boeker, Executive Administrator, External Affairs; Mr. Thomas Brazzel; Ms. Karen Buck; Mr. Larry Campbell; Mr. Ronny Feldman; Ms. Becky Garlick; Ms. Kris Janes; Mr. Stanley Kubicek; Ms. Julie Maass; Mr. Houston McGaugh; Mr. Brad Nies; Mr. Richard O'Malley; Mr. Doug Pierce; Ms. Karla Roper; Ms. Rebecca Ruffino; Mr. Ross Schroeder; Mr. Jeff Tilley; Ms. Ann Weir and Dr. Mark Workman.

Also registered as in attendance were: Mr. Brad Cutright, Cutright & Allen Architects, Inc.; Mr. C.H. Harvey, TFE Company, Inc.; Ms. Allison P. Smith, *Brenham Banner-Press* and Mr. Frank Wagner, KTTX-KWHI.

**ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS**

The meeting was called to order by Mr. Kenjura. The pledge was led by Mr. Kenjura and the prayer was given by Mr. Sommer.

**ITEM 2. PUBLIC COMMENT**

Mr. C.H. Harvey, TFE Company, Inc., told Mr. Kenjura he felt intimidated by him the last time he addressed the Board. Mr. Harvey expressed concerns about attitudes he heard on the Brazos County Campuses, which were dissatisfaction with the Brenham Campus. He feels as if the Board has forgotten who they are supposed to serve. Mr. Harvey asked the Board to make a change.

**NON-ACTION ITEMS:**

**ITEM 3. BRENHAM CAMPUS THEATRE ARTS PRODUCTION OF RAGGEDY ANN AND ANDY**

Mr. Brad Nies, Fine Arts Professor, and theatre students invited the Board to the upcoming production of Raggedy Ann and Andy.

**ITEM 4. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING OCTOBER 31, 2011**

Dr. Miller reviewed the financial statement and list of checks for the period ending October 31, 2011 (copies of the financial statement and list of checks are attached and made a part of these *Minutes*). He also reviewed graphic depictions of changes in Revenues and Expenses from Fiscal Year 2009 to Fiscal Year 2012 (copies of the revenues and expenses graphs are attached and made a part

of these *Minutes*). Dr. Miller responded to questions from the Board regarding tuition and fee revenues, as well as, other financial statement questions. Mrs. Miller requested a Fall semester financial report at the January Board meeting.

**CONSENT AGENDA ITEMS:**

- ITEM 5. REVIEW AND ACTION TO APPROVE MINUTES FOR THE OCTOBER 18, 2011, REGULAR MEETING**
- ITEM 6. REVIEW AND ACTION TO RE-APPOINT MEMBERS TO THE SCHULENBURG CAMPUS ADVISORY COMMITTEE**
- ITEM 7. REVIEW AND ACTION TO APPOINT MEMBERS TO THE BRAZOS COUNTY ADVISORY COMMITTEE**
- ITEM 8. REVIEW AND ACTION TO APPOINT AND RE-APPOINT MEMBERS TO THE SEALY CAMPUS ADVISORY COMMITTEE**
- ITEM 9. REVIEW AND ACTION TO CHANGE THE LOCATION OF THE FEBRUARY 21, 2012, REGULAR MEETING OF THE BOARD TO THE BRYAN CAMPUS**
- ITEM 10. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO DISPOSE OF SURPLUS COLLEGE FOOTBALL JERSEYS VIA PUBLIC SALE**
- ITEM 11. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD BIDS FOR A THREE-YEAR UNIT-PRICE CONTRACT FOR PLUMBING AND PAINTING SERVICES ON THE BRENHAM CAMPUS**
- ITEM 12. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD BIDS FOR A THREE-YEAR UNIT-PRICE CONTRACT FOR PLUMBING, ELECTRICAL AND PAINTING SERVICES ON THE BRYAN CAMPUS**
- ITEM 13. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD BIDS FOR THE REPLACEMENT OF THE EXISTING 2000 AMP OUTDOOR ELECTRICAL SWITCHGEAR WHICH SERVICES THE CENTRAL PLANT AND BULLOCK BUILDING ON THE BRENHAM CAMPUS**
- ITEM 14. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD BIDS FOR TREE PRUNING, FERTILIZATION AND INSECT/DISEASE CONTROL FOR SELECTED TREES ON THE BRENHAM CAMPUS**
- ITEM 15. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE A PROFESSIONAL ENGINEERING AGREEMENT WITH DBR ENGINEERING CONSULTANTS, INC., FOR THE DESIGN AND CONSTRUCTION PHASE SERVICES RELATED TO THE REMOVAL AND REPLACEMENT OF AN ICE TANK LOCATED AT THE CENTRAL PLANT ON THE BRYAN CAMPUS**
- ITEM 16. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD BIDS FOR THE REMOVAL AND REPLACEMENT OF AN ICE TANK LOCATED AT THE CENTRAL PLANT ON THE BRYAN CAMPUS**

**ITEM 17. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD BIDS FOR THE REPLACEMENT OR CONVERSION OF EXTERIOR AND INTERIOR DOORS AT THE CLASSROOM BUILDING AND THE REMODEL OF A CLASSROOM INTO A SCIENCE LAB ON THE BRENHAM CAMPUS**

**ITEM 18. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD BIDS FOR GROCERY AND FROZEN PRODUCTS, MEAT AND PROCESSED MEAT, MILK PRODUCTS AND BREAD PRODUCTS FOR MARCH 1, 2012 - AUGUST 31, 2012**

**ITEM 19. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD BIDS FOR SPRING SPORTS, BAND, CHEER AND DANCE BUS TRAVEL FOR JANUARY 1, 2012 - MAY 31, 2012**

**ITEM 20. REVIEW AND ACTION TO AUTHORIZE THE IMPLEMENTATION OF A SITE FEE FOR OFF-CAMPUS ACADEMIC COURSES TAUGHT AT STATE PRISONS**

On a motion by Mr. Sommer, seconded by Mr. Borchardt, the Board voted to approve the **CONSENT AGENDA ITEMS: ITEM 5** - Minutes for the October 18, 2011, Regular Meeting; **ITEM 6** - Re-Appointments of Mr. Walter Padgett, Schulenburg ISD Superintendent and Ms. Tami Blaschke-Walker, Human Resources/Assistant City Secretary for the City of Schulenburg, to the Schulenburg Advisory Committee for two-year terms from October 2011 thru October 2013; **ITEM 7** - Appointments of Mr. Brad Corrier, Real Estate Broker, and the Honorable Nancy Berry, Mayor of College Station, to the Brazos County Advisory Committee for two-year terms from December 2011 thru December 2013 (a copy of the bios for the new members is attached and made a part of these *Minutes*); **ITEM 8** - Appointment of Ms. Kim Meloneck, Executive Director, Sealy Economic Development Corporation, City of Sealy, for a two-year term from November 2011 thru November 2013 (a copy of the bio for the new member is attached and made a part of these *Minutes*) and Re-Appointments of Mr. Leroy Zapalac, President, Citizens State Bank, and Mr. Dale Lechler, Former Superintendent, Sealy ISD/Real Estate, for three-year terms from November 2011 thru November 2014 and the Re-Appointment of Mr. Joe Garcia, Manager of Human Resources Thomas Instruments, for a two-year term from November 2011 thru November 2013 to the Sealy Advisory Committee; **ITEM 9** - Change of Location for the February 21, 2012, Regular Meeting of the Board to the Bryan Campus; **ITEM 10** - Administration to Dispose of Surplus College Football Jerseys via Public Sale; and **ITEM 20** - Implementation of a Site Fee of \$65.00 per student per course for Off-Campus Academic Courses Taught at State Prisons effective Spring 2012, as presented by the Administration.

Mr. Kenjura asked Coach Feldman to announce the Bowl game. Mr. Feldman told the Board he would like to sell old white football jerseys for \$25.00 each instead of throwing them away. Proceeds will go to the Blinn Foundation for the benefit of the Football Program.

Items pulled from Consent Agenda for discussion: **ITEM 11** and **ITEM 12** - Mr. O'Malley reviewed the history of the unit price contract procurement method at Blinn College. He expressed to the Board his intent to only use this method for small projects and still intends to seek competitive bids for larger projects.

On a motion by Mrs. Miller, seconded by Mr. Toubin, the Board voted to Authorize the Administration to Seek and Award Bids for a Two-Year Unit-Price Contract for Plumbing and Painting Services on the Brenham Campus.

On a motion by Mrs. Miller, seconded by Mr. Toubin, the Board voted to Authorize the Administration to Seek and Award Bids for a Two-Year Unit-Price Contract for Plumbing, Electrical and

Painting Services on the Bryan Campus, both for a maximum of \$25,000.00 per job, as amended by the Administration.

Item pulled from Consent Agenda for discussion: **ITEM 13** - Mr. O'Malley explained the process to replace the electrical switchgear and the associated timing issues. The Facilities Committee will look at the bids before they are awarded.

On a motion by Mr. Borchardt, seconded by Mr. Toubin, the Board voted to Authorize the Administration to Seek and Award Bids for the Replacement of the Existing 2000 Amp Outdoor Electrical Switchgear which Services the Central Plant and Bullock Building on the Brenham Campus as presented by the Administration.

Item pulled from Consent Agenda for discussion: **ITEM 14** - Mr. O'Malley explained the timing issue related to tree pruning, which could be done over the holiday break. He also explained the need for a management plan related to the trees on campus.

On a motion by Mr. Toubin, seconded by Mr. Sommer, the Board voted to Authorize the Administration to Seek and Award Bids for Tree Pruning, Fertilization and Insect/Disease Control for Selected Trees on the Brenham Campus as presented by the Administration.

Items pulled from Consent Agenda for discussion: **ITEM 15** and **ITEM 16** - Mr. O'Malley reviewed the need to replace an ice tank on the Bryan Campus.

On a motion by Mr. Sommer, seconded by Mrs. Miller, the Board voted to Authorize the Administration to Negotiate a Professional Engineering Agreement with DBR Engineering Consultants, Inc., for the Design and Construction Phase Services Related to the Removal and Replacement of an Ice Tank Located at the Central Plant on the Bryan Campus as presented by the Administration.

On a motion by Mrs. Miller, seconded by Mr. Lange, the Board voted to Authorize the Administration to Seek and Award Bids for the Removal and Replacement of an Ice Tank Located at the Central Plant on the Bryan Campus as presented by the Administration.

Item pulled from Consent Agenda for discussion: **ITEM 17** - Mr. O'Malley reviewed the need to replace exterior and interior doors in the Classroom Building. He also told the Board that a discussion has taken place regarding the possibility of remodeling a classroom into a Science Lab.

On a motion by Mr. Sommer, seconded by Mrs. Miller, the Board voted to Authorize the Administration to Seek and Award Bids for the Replacement or Conversion of Exterior and Interior Doors at the Classroom Building and the Remodel of a Classroom into a Science Lab on the Brenham Campus as presented by the Administration.

Item pulled from Consent Agenda for discussion: **ITEM 18** - Mr. Ross Schroeder reviewed the bid process for grocery products for the Board.

On a motion by Mrs. Miller, seconded by Mr. Lange, the Board voted to Authorize the Administration to Seek Bids for Grocery and Frozen Products, Meat and Processed Meat, Milk Products and Bread Products for March 1, 2012 - August 31, 2012.

Item pulled from Consent Agenda for discussion: **ITEM 19** - Mr. Schroeder reviewed the need to seek and award bids for Spring Bus Travel for the Board.

On a motion by Mr. Lange, seconded by Mr. Toubin, the Board voted to Authorize the Administration to Seek and Award Bids for Spring Sports, Band, Cheer and Dance Bus Travel for January 1, 2012 - May 31, 2012 as presented by the Administration.

**OTHER ACTION ITEMS:**

**ITEM 21. REVIEW AND ACTION TO AUTHORIZE A ONE-TIME STIPEND FOR ALL FULL-TIME FACULTY AND STAFF**

Dr. Miller reviewed a request from the Administration to authorize a one-time stipend for all Full-Time Faculty and Staff. He reminded Board members that during the June Budget Workshop, there was discussion regarding revisiting the issue of a salary adjustment if enrollment increased significantly. Additionally, more than \$300,000.00 was found in the budget due to additional money in State Appropriations.

On a motion by Mr. Lange, seconded by Mrs. Miller, and in accordance with the June 14, 2011, Budget Workshop discussion to defer the consideration of any salary adjustment for Full-Time employees if a significant increase was seen in Fall enrollment, which has been realized, the Board voted to Authorize a One-Time Stipend of \$500.00 for all Full-Time Faculty and Staff as presented by the Administration.

After further discussion, on a motion by Mr. Borchardt, seconded by Mr. Sommer, an amendment was made for the One-Time Stipend for all Full-Time Faculty and Staff to apply only to Full-Time Faculty and Staff employed prior to August 22, 2011.

**ITEM 22. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO ADVERTISE THE SALE AND REMOVAL OF THE HOUSE LOCATED AT 901 5<sup>TH</sup> STREET, BRENHAM, TEXAS**

Mr. O'Malley reminded the Board of their prior authorization in April 2010 to demolish the house at 901 Fifth Street. Mr. O'Malley would like to advertise the sale and removal of the house. He said if no one buys the house, he will demolish based on the April 2010 authorization.

On a motion by Mr. Borchardt, seconded by Mr. Sommer, the Board voted to Authorize the Administration to Advertise the Sale and Removal of the House Located at 901 5<sup>th</sup> Street, Brenham, Texas as presented by the Administration.

**ITEM 23. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE A PROFESSIONAL SERVICES AGREEMENT WITH PLANT PEOPLE, LLC, FOR THE DEVELOPMENT OF AN URBAN FORESTRY MANAGEMENT PLAN FOR THE BRENHAM CAMPUS**

Mr. O'Malley reviewed the effects and impact of the recent drought on the trees on the Brenham Campus. He also reviewed that since all of the trees need some sort of attention, it would be timely to get a professional opinion and develop a proactive forestry management plan for the campus.

On a motion by Mr. Sommer, seconded by Mrs. Miller, the Board voted to Authorize the Administration to Negotiate a Professional Services Agreement with Plant People, LLC, for the Development of an Urban Forestry Management Plan for the Brenham Campus and amended to include the Bryan Campuses, as presented by the Administration.

**ITEM 24. REVIEW AND ACTION TO ENTER INTO A PURCHASE AGREEMENT FOR THE ASA HOXEY FAMILY PAPERS COLLECTION FOR THE STAR OF THE REPUBLIC MUSEUM CONTINGENT UPON SECURING SUFFICIENT DONATIONS**

Mr. Houston McGaugh reviewed the history of Mr. Asa Hoxey and the collection that the museum has the opportunity to purchase (copies of the proposal, collection description and purchase

agreement are attached and made a part of these *Minutes*). He reviewed the elements of the purchase agreement and responded to questions from the Board.

On a motion by Mr. Toubin, seconded by Mr. Lange, the Board voted to Enter into a Purchase Agreement for the Asa Hoxey Family Papers Collection for the Star of the Republic Museum Contingent Upon Securing Sufficient Donations as presented by the Administration.

**ITEM 25. REVIEW AND ACTION TO APPROVE AN OUTDOOR SCULPTURE FOR THE J. HAL AND ALLYNE MACHAT MUSIC FACILITY ON THE BRENHAM CAMPUS**

Mr. Larry Campbell thanked the Board for the Music Facility Expansion. He reviewed a description of the proposed sculpture (copies of the proposal and sculpture picture are attached and made a part of these *Minutes*). Mr. Campbell told the Board that the estimated cost is between \$16,000.00 and \$18,000.00 and the funds are available from contributions made to the Campbell Family Recital and the Blinn Band Marching Festival. Mr. Sommer felt it important to emphasize the point that the funds were raised and not College funds.

On a motion by Mr. Sommer, seconded by Mrs. Miller, the Board voted to Approve an Outdoor Sculpture for the J. Hal and Allyne Machat Music Facility on the Brenham Campus with funds raised as presented by the Administration.

**REPORTS, ANNOUNCEMENTS, AND OTHER NON-ACTION ITEMS:**

**ITEM 26. REPORTS:**

• **BUILDINGS AND GROUNDS**

Mr. Richard O'Malley responded to questions from the Board regarding the written Buildings and Grounds report (a copy of the buildings and grounds report is attached and made a part of these *Minutes*).

**Bryan Campus:**

- Allied Health HSC Campus - the construction is complete. There are a few equipment and audio/visual components that are scheduled to be completed early next year.
- Building E, Student Center - The original scope of this project was divided into two phases: 1. The student activity half of the building was scheduled for a remodel to accommodate student activities, and 2. The food service half was scheduled to be updated and expanded to meet the growth of the campus. Both of these phases have been put on hold until the funding of these improvements can be budgeted.
- Building H (presently, the Allied Health Building) - This project is complete.
- Central Plant - Chiller #2 replacement project is substantially complete with a few punch list items remaining. The chiller is fully operational and working. Additional improvements needed at the central plant are the replacement of two additional ice tanks and an improved control system. Once we have determined that funds will be available, these projects will be brought to the Board as action items.
- Parking Lot Project - We have hired Bleyl & Associates, a local engineering firm, for the planning of street access from Villa Maria and the additional parking lot. The parking lot will be located north of the existing campus and the lot will be accessible from the campus with a pedestrian bridge. The proposed lot can also be accessed with vehicular traffic from Villa Maria. The project will be divided into phases with an estimated construction cost for the first phase being \$500,000.00. The first phase will consist of: a) pedestrian bridge, b) approximately 500 linear feet of street improvements connecting to Villa Maria, and c) parking spaces for approximately 100 cars. The project is budgeted within the R&R budget.

### **Brenham Campus:**

- Student Housing - The project is substantially complete. There are still punch list items and operational training items that need to be completed. The project should be closed out by the middle of November.
- Central Plant - We have hired DBR for the design and construction phase services for an electrical switchgear replacement project and the replacement and upgrades to pumps and frequency drives at buildings located along the chilled water loop in zone 3 and zone 1. These improvements will enhance the capacity of our existing chillers and will provide a more efficient use of both energy and chilled water.
- Band Hall - The project is substantially complete. There are a few punch list and operational issues to resolve and these should be completed by the end of November.
- Band Hall - There are two projects that were not included in the original design of this expansion that will need to be completed this year: 1. Exterior Signage - we are developing plans in-house for the exterior signage for this building, and 2. Irrigation System - there were no plans in the original design for an irrigation system, these plans are being prepared and we will be seeking bids from contractors for the installation of a irrigation system. Both of these improvements will be paid for from budgeted funds in the R&R Budget.
- Agriculture Shop Facility - Complete.
- The Ag Classroom Building - The project is substantially complete. There are a few punch list and operational issues to resolve and these should be completed by the end of November. There are items including the fencing, irrigation systems, and exterior signage that still need to be completed on this project. The funds to pay for these improvements are included in the project budget.
- Master Campus Lighting Plan - Several weeks ago representatives from the facilities staff, the student services staff, police department, and students toured the campus after dark to determine areas that needed improved lighting. We found several areas where light bulbs and fixtures simply need replacing and we found areas that need lighting improvements. The replacement of bulbs and fixtures has begun and will continue until completed. The areas needing additional lighting are being incorporated into a master lighting plan and we will be seeking the Board's approval for adding fixtures and lights to the campus, once completed. The design work for these improvements will be done in-house with the facilities staff. This same observation and eventual lighting plan is being scheduled for the Bryan Campus.
- Structural Issues - We have hired a structural consultant, Paul Malek with MBC Management, to evaluate two structural issues on the Brenham Campus. The first is the outfield retaining wall at the baseball field and the second is the elevator addition to the Arts and Sciences Building. The outfield retaining wall is slowly creeping down the slope towards Old Mill Creek Road. Cracking has occurred in the wall and the grass and soil located adjacent to the wall is subsiding. This does not appear to be a safety hazard, but an eventual wall failure would be very costly to repair. Once Mr. Malek has completed his analysis, we will bring recommendations to the Board for subsequent corrective action. The second is the elevator addition at the Arts and Sciences Building. The addition is settling and pulling away from the main structure. This does not appear to be a safety hazard at this time, but a plan should be put in place to stabilize the movement before the condition worsens. Mr. Malek is preparing an analysis and recommendations to rectify this concern, and once completed, we will bring to the Board for further action.
- Major HVAC Equipment Replacement Schedule - The following is a list of major HVAC expenditures anticipated for the next five years based on current information and excluding any catastrophic failure of equipment before scheduled replacement date.
- Brenham Campus:  
2012-2013 (budget year)
  - Remove antiquated ice tank equipment and replace a 200-ton chiller (#1) with a new 500-ton chiller with the appropriate piping, pumps, and appurtenances for \$750,000.00.

2013-2014 (budget year)

- Remove and replace a 500-ton chiller (#3) with a new 500-ton chiller with the appropriate piping, pumps, and appurtenances for \$550,000.00.
- Remove and replace the vintage 1988 air handling units (ahu) located in Old Main with the appropriate piping, controls, and appurtenances for \$250,000.00.

2014-2015 (budget year)

- Extend chill water piping and add Solons Hall, Moody Library, and Katherine Atkinson Hall to the central plant chilled water system for \$250,000.00.
- Add cooling tower and replace cooling tower pumps at central plant for \$250,000.00.

○ Bryan Campus:

2012-2013 (budget year)

- Remove and replace ice tank for \$130,000.00.

2016-2017 (budget year)

- Remove and replace a 500-ton chiller (#3) with a new 500-ton chiller with the appropriate piping, pumps, and appurtenances for \$550,000.00.

The above equipment replacements and estimates do not take into account any additional new buildings that may be constructed on either campus. This event would accelerate the need for additional cooling capacity.

Additionally, for the period of time that I have been the Executive Director of Facilities, Planning and Construction, the constant need to replace compressors, pumps, and minor equipment in the existing HVAC equipment has been inherent. This cost ranges from \$100,000.00 - \$200,000.00 each year for these items.

- **SEALY CAMPUS GOALS AND MEASURES**

Dr. LaCour reviewed the process that Ms. Jeri Dulaney went through to develop the Sealy Campus Goals (a copy of the Sealy Campus Goals with Quantifiable Measures is attached and made a part of these *Minutes*). Dr. LaCour responded to questions from the Board regarding the Sealy Campus.

- **HB 1206 FINANCIAL MANAGEMENT TRAINING COMPLETION**

Ms. Cathy Boeker reviewed that in accordance with House Bill 1206, new Board members are required to complete Financial Management Training within the first two years of taking office. Mr. Borchardt, Mr. Sommer and Mrs. Miller fulfilled that requirement on November 4, 2011, at the Texas Higher Education Coordinating Board Leadership Conference.

- **TEXAS ASSOCIATION OF BUSINESS AWARD**

Dr. Brick presented the Board with an award Blinn received from the Texas Association of Business.

## **ITEM 27. BRAZOS COUNTY CAMPUSES UPDATE**

Dr. Raspiller expressed appreciation from the Brazos County Campuses for the foresight of the Board in establishing two presidents and pride in Blinn College. He reviewed the recent and upcoming events for the Brazos County Campuses (a copy of the events is attached and made a part of these *Minutes*):



## Events:

- October 18, 2011: Chamber of Commerce Youth-to-Career Fair. Blinn College was part of this annual career fair that draws over 2500 eight graders from across our service region to expose them to a variety of careers and career prep options.
- October 19, 2011: Health Fair held on campus. This was a joint effort between our Health Clinic, Nursing Program, and the Brazos County Health Department. Students and employees engaged in a variety of activities. 140 flu vaccines were administered and, when surveyed, over 70% reported they “learned a lot” about healthy lifestyles.
- November 10, 2011: Health Science Center Open House. This event was open to the public and showcased our students and new facilities.

## Upcoming Events:

- November 1-17, 2011: Student Leadership & Activities-Fall 2011 Annual Food-Drive
- November 14-17, 2011: International Student Organization: International Week Festivities
- Fall 2011 Faculty Voice and Piano Recital Bryan Campus-Tuesday, November 22, 2011, 12:00-1:00p.m., Barbara L. Pearson Banquet Room; Singers: Dr. John Beaver, Mr. Chris Hoffman, The Blinn College Select Choral Ensemble, Bryan Campus; Mr. Chris Hoffman, Director, and Dr. Mi-Na Lim, Accompanist
- December 1-15, 2011: Student Leadership & Activities-Winter Month of Giving Drive: Coat Drive & Food Drive
- Winter Vocal Arts Concert - Select Choral Ensemble, Bryan; Mr. Chris Hoffman, Director; Dr. Mi-Na Lim, Accompanist; Thursday, December 1, 2011, 6:00p.m., Barbara L. Pearson Banquet Room
- December 3, 2011: Blinn Ethnic Student Organization-Joyous Praise Gospel Choir Winter Concert
- December 1, 2 & 3, 2011: Fine Arts Division (Theater Dept.)-Pullman Car Hiawatha by Thornton Wilder at 8:00 p.m. in the Barbara L. Pearson Banquet Room, Student Center E-105. Free and open to the public. For more info, contact Greg Wise 979-209-7244
- Fine Arts Lecture Series 2011-2012. Building Cool: How Brazil Became Modern, Wednesday, December 7, 2011, 12:00-1:00p.m., Barbara L. Pearson Banquet Room, Presented by Dr. Antonio La Pastina (TAMU Faculty). This lecture offers a wide view of the art, music, architecture and Brazilian culture in general from the 1940's and its representation in the US media of the time
- Exhibit: Final Projects Blinn College Interior Design and Architecture (studio classes)-Monday, December 12, 2011, 10:00a.m.-12:00p.m., Barbara L. Pearson Banquet Room, Exhibit and critique (by field professionals) of the final projects for Interior Design I, Architectural Graphics I, and Architectural Design I
- December 15, 2011: Annual Employee Holiday Reception: 11:00 a.m. to 1:00 p.m., Barbara L. Pearson Banquet Room

**ITEM 28. ADMINISTRATIVE ANNOUNCEMENTS:**

- **NEWLY ENDOWED SCHOLARSHIP**

Dr. Nolte announced the Dr. C.W. Schoenvogel Scholarship. This scholarship was established by Mrs. Clarence Schoenvogel to honor Dr. Clarence Schoenvogel for his many years of service at Blinn College and the community. Dr. Schoenvogel was the team physician for the football team for many years. This scholarship will be awarded to a deserving student demonstrating financial need in the LVN or ADN nursing program with a GPA of at least 3.0.

- **UPCOMING EVENTS**

Dr. Nolte thanked the Board for the opportunity to serve Blinn College. He announced the following upcoming events (copies of the newly endowed scholarship description and administrative announcements are attached and made a part of these *Minutes*):

- Theatre Arts production of “Raggedy Ann and Andy” on November 16-19, at 7:00 p.m., and November 20 at 2:00 p.m., in the Dr. W.W. O’Donnell Performing Arts Center, Brenham Campus.
- Blinn Basketball:
  - Nov. 15 - WBB vs Temple College - 5:30 p.m.; MBB vs Temple - 7:30 p.m.
  - Nov. 17 - MBB vs LSC - Cy Fair College - 7:30 p.m.
  - Nov. 22 - WBB vs McLennan CC - 5:30 p.m.
  - Nov. 26 - MBB vs HCC - Southwest - 4:00 p.m.
  - Nov. 28 - WBB vs Southwest Christian College - 5:30 p.m.; MBB vs LSC Tomball College - 7:30 p.m.
  - Nov. 30 - WBB vs Jacksonville College - 5:30 p.m.; MBB vs Jacksonville College - 7:30 p.m.
  - Dec. 7 - WBB vs Lon Morris - 5:30 p.m.; MBB vs Lon Morris - 7:30 p.m.
- Blinn Volleyball will travel to West Plains, MO on November 15 and open up play on November 17. On November 16, Coach David Rehr will be inducted into the NJCAA Hall of Fame during a special ceremony.
- Blinn Schulenburg Campus – Schaefer Observatory will be open Friday, November 18. Master Astronomer Gordon Houston will be on hand to give a brief presentation starting at 6:30 p.m., followed by star and planet viewing in the Schaefer Observatory and conduct a constellation tour. For more information call (979) 743-5237.
- Blinn Offices Closed - November 23-25, 2011.
- Blinn College Ag Club Fall Social to be held on Wednesday, November 30, 4:30 - 8:00 p.m. at the Rankin Agricultural Complex hosting their first Ag Club Washer Tournament; contestants must be a Blinn student or Blinn employee. Sign up with Mr. Behnke, (979) 218-9196.
- Lifetime Learning Luncheon on December 2 with Lyn and Jim Foley to present “Go Anyway: Sailing Around The World Despite Parkinson’s Disease” on the Brenham Campus in the Student Center.
- Southern Association of Colleges & Schools Annual meeting - December 3-6, in Orlando, Florida.
- Band and Choir Events:
  - Nov. 21, 7:30 p.m. - Camarata Choir Concert at St. Mary’s Catholic Church, Brenham
  - Nov. 29 & 30, 8:00 p.m. - Musical Theatre Concert in the O’Donnell Center, Brenham Campus
  - Dec. 2, 8:00 p.m. - TUBA Christmas, Downtown Christmas Stroll, Brenham
  - Dec. 4, 3:00 p.m. - Jazz Ensemble Concert in the O’Donnell Center, Brenham Campus
  - Dec. 7, 2:00 p.m. - Annual Kid Koncert for all Kindergarten Kids in the O’Donnell Center, Brenham Campus
  - Dec. 11, 3:00 p.m. - Band Concert in the O’Donnell Center, Brenham Campus.
- 2011 Mississippi Bowl- December 4, 2011 in Biloxi, Mississippi. Blinn College Buccaneers vs. Mississippi Gulf Coast Community College Bulldogs.
- President’s Annual Employee Holiday Receptions - Come & Go receptions hosted on Thursday, December 15 on the Bryan Campus and Friday, December 16 on the Brenham campus; 11:00 to 1:00.
- Blinn Offices Closed - December 19, 2011 thru January 2, 2012.
- Regular Board Meeting - Tuesday, January 17 at 7:00 p.m.

Mr. Kenjura read a few letters from students thanking the Board for Trustee Endowed Scholarships.

**ITEM 29. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)**

The public was recessed for a break at 9:34 p.m.

The public was recessed for closed session at 9:44 p.m.

**CLOSED SESSION:**

**ITEM 30. CLOSED SESSION:**

- (A) **EVALUATION AND EMPLOYMENT OF PERSONNEL (GOV'T. CODE, SEC. 551.074)**
- (B) **DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG, AND SEALY (GOV'T. CODE, SEC. 551.072)**

**ITEM 31. RECONVENE PUBLIC SESSION**

The public session was reconvened at 10:42 p.m.

**ADDITIONAL ACTION ITEMS:**

**ITEM 32. ACTION ON CLOSED SESSION ITEMS:**

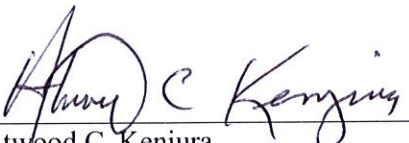
- (A) **REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS**
- (B) **REVIEW AND ACTION TO PURCHASE, EXCHANGE, OR LEASE REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG, AND SEALY**

On a motion by Mr. Borchardt, seconded by Mr. Sommer, the Board voted to employ new Faculty and Professional Staff on one-year contracts for the 2011-2012 school year (a copy of the list of persons employed is attached and made a part of these *Minutes*).

On a motion by Mr. Borchardt, seconded by Mr. Sommer, the Board voted to Enter into a Lease Agreement with the Bishop Forest Alumni Association for use of approximately one-third of the Schulenburg Campus Gym for \$1.00 per year for twenty years to operate and maintain the Bishop Forest Museum.

**ITEM 33. ADJOURNMENT**

On a motion by Mr. Lange, seconded by Mr. Sommer, the Meeting was adjourned at 10:44 p.m.

  
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 Mr. Atwood C. Kenjura  
 President

  
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 Mr. Douglas R. Borchardt  
 Secretary