

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Student Center Building - Rooms 2 and 3
Blinn College, 1007 Walter Schwartz Way (formerly West Second Street)
Brenham, Texas**

Special Meeting, Tuesday, June 14, 2011, 5:30 p.m.

The Board of Trustees convened at 5:37 p.m. in the Student Center with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Leon B. Toubin, Vice President; Mr. Steve M. Westbrook, Secretary; Mr. Douglas R. Borchardt, and Mr. L.J. Lacina, Jr.

Board members not present: Dr. Henry J. Boehm, Jr., and Mr. Norwood Lange.

Members of the College staff in attendance were: Dr. Robert Brick, Dr. Debra LaCour, and Dr. Van Miller, Vice Presidents; Dr. Kathy Anzivino, Interim Vice President; Dr. Ted Raspiller, Provost Brazos County Campuses; Ms. Cathy Boeker, Executive Administrator of External Affairs; Mr. Thomas Brazzel, Ms. Kristina Janes, Mr. Richard O'Malley, Dr. Milton Radke, Ms. Karla Roper, Mr. Michael Schaefer, Mr. Jeff Tilley, Dr. Larry Watson, Ms. Ann Weir, and Mr. Michael Welch.

Also registered as in attendance were: Ms. Allison P. Smith, *Brenham Banner-Press*; and Mr. Frank Wagner, KTTX-KWHI.

REPORTS, ANNOUNCEMENTS AND OTHER NON-ACTION ITEMS:

ITEM 1. PUBLIC COMMENT

There was no public comment.

WORKSHOP ITEMS:

ITEM 2. PRELIMINARY REVIEW OF THE BUDGET FOR THE 2011-2012 SCHOOL YEAR INCLUDING REPORTS AND DISCUSSION ON THE FOLLOWING:

(A) THE PROPOSED BUDGET

Dr. Miller reviewed a preliminary draft of the 2011-2012 Budget (a copy of the budget is attached and made a part of these *Minutes*). Dr. Miller reviewed savings/reductions, proposed revenues, and proposed expenses.

Dr. Miller reviewed proposed budget savings of 10 contract position reductions, 21 non-contract position reductions and 10% institutional reductions in travel, consumables and minor equipment. Dr. Miller also reviewed that technology replacements would be delayed, as well as, Blinn would experience a 12.5% reduction in State appropriations and a 45% reduction in State retirement/insurance. Due to the fact that Blinn contracts for Custodial Services on the Bryan Campus, Dr. Miller recommended that the remaining Brenham Campus services be contracted for an additional savings. Discussions took place about what the college would do if additional revenue reductions were realized. Mr. Borchardt reviewed actions that other community colleges are planning in order to deal with budget cuts. Dr. Miller responded to questions from the Board.

Dr. Miller pointed out that the proposed FY 2011-2012 budget reflects over 50% of revenues coming from tuition and fees. No enrollment increase has been projected in this proposed budget.

A significant increase in Physical Plant/Maintenance expenses is expected due to the addition of the Health Science Center lease and other new building projects reaching completion.

Mr. Toubin expressed a desire to continue to increase technical offerings.

Mr. Borchardt asked various questions about scholarships.

The public was recessed for Dinner at 7:05 p.m.

The public session was reconvened at 7:59 p.m.

(B) SALARY SCHEDULES AND PAY SCALES

Dr. Miller reviewed current salary/pay scales. Dr. Miller showed progress made from last year's faculty salary increase in relation to other colleges.

Dr. Miller advised that each 1% raise would cost the college \$315,000.00 and that the average health insurance premiums are projected to increase 8%. Dr. Miller stated there are no employee pay raises in the proposed budget. Dr. Miller also pointed out that no special salary increases, position upgrades or new positions are in the proposed budget. Dr. Miller responded to questions from the Board.

Dr. Raspiller suggested the Board consider a mid-year employee raise if enrollment increased significantly.

(C) REPAIRS AND RENOVATIONS

Dr. Miller advised that no increases are projected for repairs and renovations.

ACTION ITEMS:

ITEM 3. REVIEW AND ACTION TO AUTHORIZE NEW POSITIONS FOR THE 2011-2012 SCHOOL YEAR

There were no additional positions requested for the 2011-2012 school year.

ITEM 4. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)

The public was recessed for closed session at 7:59 p.m.

CLOSED SESSION:

ITEM 5. CLOSED SESSION:

- (A) EVALUATION AND EMPLOYMENT OF PERSONNEL (GOV'T. CODE, SEC. 551.074)**
- (B) DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG, AND SEALY (GOV'T. CODE, SEC. 551.072)**

ITEM 6. RECONVENE PUBLIC SESSION

The public session was reconvened at 9:00 p.m.

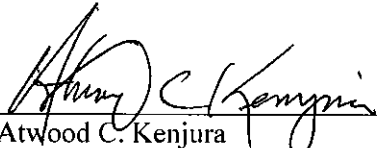
ADDITIONAL ACTION ITEMS:**ITEM 7. ACTION ON CLOSED SESSION ITEMS:**

- (A) REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS
- (B) REVIEW AND ACTION TO PURCHASE, EXCHANGE, OR LEASE REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG, AND SEALY


No action was taken.

ITEM 8. ADJOURNMENT

On a motion by Mr. Westbrook, seconded by Mr. Borchardt, the Meeting was adjourned at 9:12 p.m.



Mr. Atwood C. Kenjura
President



Mr. Steve M. Westbrook
Secretary