

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room
Third Floor, Administration Building
Blinn College, 902 College Avenue
Brenham, Texas**

Regular Meeting, Tuesday, January 9, 2007

The Board of Trustees convened at 7 p.m. in the Board Room with the following members present: Mr. Steve M. Westbrook, President, presiding; Mr. Atwood C. Kenjura, Vice President; Mr. Norwood Lange, Secretary; Dr. Henry J. Boehm, Jr., Mr. Don Jones, Mr. L.J. Lacina, Jr., and Mr. Leon Toubin.

Board members not present: None.

Members of the college staff in attendance were: Dr. Donald E. Voelter, President; Mr. John D. Barkman, Dr. John D. Harris and Dr. Barbara L. Pearson, vice presidents; Mr. Scott Baehren, Ms. Pat Baughman, Dr. Blanche Brick, Ms. Sandra Chumchal, Mr. Tex Davis, Mr. Robert Henrichsen, Mr. Dennis Kocich, Ms. Barbara Moore, Mr. Gus Mutscher, Mr. Joe Al Picone, Mr. Darrell Reimer, Mr. Guadalupe Reyes, Ms. Ann Weir and Dr. Michel Zuch.

Also registered as in attendance were: Mr. Brad Cutright, Cutright and Allen Architects; Dr. Edward Lord, III, MLEL Investments and Developments; Mr. Jim Kirkpatrick, Live Oak Capitol; Mr. Frank Wagner, KTTX-KWHI; and Mr. Gary Engel, *Brenham Banner-Press*.

ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS

The regular meeting of the Board was called to order by Mr. Westbrook. The pledges were led by Mr. Westbrook and the invocation was given by Dr. Boehm.

ITEM 2. PUBLIC COMMENT

No comments from the public were received.

ITEM 3. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING DECEMBER 31, 2006

Ms. Pat Baughman, Director of Accounting, reviewed the financial statement and list of checks for the period ending December 31, 2006, (copies of the list of checks and the financial statement are attached and made a part of these *Minutes*). Mr. Toubin asked her to determine if the two Brenham Utilities checks written in the month of December were for one or two months of utilities.

ITEM 4. REVIEW AND ACTION TO APPROVE MINUTES FOR THE DECEMBER 14, 2006, MEETINGS

On a motion by Dr. Boehm, seconded by Mr. Toubin, the Board voted to approve the *Minutes* of the December 14, 2006, meeting.

ITEM 5. REVIEW AND ACTION TO DETERMINE THE FUTURE OF STUDENT HOUSING ON THE BRENHAM CAMPUS

On a motion by Mr. Kenjura, seconded by Mr. Lange, the Board voted to defer work on any new Blinn College owned student housing project and to give the administration authority to negotiate a settlement for termination of the current contract with Randall Scott Architects for design of new housing.

ITEM 6. REVIEW AND ACTION TO REVISE BOARD POLICY CAK LOCAL – APPROPRIATIONS AND REVENUE SOURCES: INVESTMENTS: EQUITY REQUIREMENTS, TO AUTHORIZE THE BOARD TO MAKE EXCEPTIONS TO THE CURRENT POLICY WHICH REQUIRES THE IMMEDIATE SALE OF CORPORATE EQUITIES DONATED TO THE COLLEGE

Mr. Barkman reviewed proposed changes to Policy CAK (Local) made by the administration in response to a request from the Board. On a motion by Dr. Boehm, seconded by Mr. Toubin, the Board considered adoption of the revision as presented but determined the revision did not adequately address all potential investment situations. On a motion by Mr. Lacina, seconded by Dr. Boehm, the Board then voted to table action on the proposed changes and directed the administration to make additional revisions for consideration at a future meeting.

ITEM 7. REVIEW AND ACTION TO AUTHORIZE THE SALE OF AUCTION OF FOUR USED AUTOMOBILES IN THE COLLEGE'S TRANSPORTATION POOL FLEET

Mr. Kocich recommended the sale of four older college fleet cars in a public auction conducted by Switzer Auction Services in Sealy. On a motion by Mr. Lacina, seconded by Dr. Boehm, the Board voted to authorize the sale of two 2000 model Taurus cars, one 1998 model Taurus and one 1995 model Lumina car at auction as recommended.

ITEM 8. PRESENTATION ON PROPOSED PRIVATELY OWNED AND OPERATED STUDENT HOUSING COMPLEX TO BE CONSTRUCTED ADJACENT TO THE BRENHAM CAMPUS

Dr. Voelter introduced Dr. Edward Lord and Mr. Jim Kirkpatrick who reviewed plans they have to develop an apartment complex adjacent to Blinn College apartment housing on Old Mill Creek Road. The project has been designated as Bluebonnet Squares. Dr. Lord indicated they would like to have an endorsement from Blinn College in order to help fill the project with Blinn students.

He answered questions from the Board on a projected completion time for the 288 bed brick veneer exterior project (fall 2008). He indicated: consideration is being given to adding retail space to serve the needs of students if there is a demand; plans are to open all 288 beds at the same time; 2 and 4 bedroom units will be provided; plans are to have the units 100 percent occupied by Blinn students based on a 12 month rental and projecting a \$400 to \$450 per bed monthly rent plus electricity with a goal of having a rent compatible with Blinn apartment rents; the inclusion of computer, phone and television connections; and, a full kitchen in each unit and washers and dryers. He indicated a willingness to explore having Blinn involvement in the project ranging from full management to a simple endorsement.

Mr. Kenjura emphasized that a fall 2008 completion is critical to the college. Mr. Kirkpatrick indicated a desire and willingness to meet with the Blinn administration soon to explore Blinn's housing rules. Mr. Jones asked whether the developers have considered the fact that Blinn College resident students are typically on campus only nine months per year. They indicated they were aware of that fact and that fact would need to be addressed.

ITEM 9. ADMINISTRATIVE ANNOUNCEMENTS

Dr. Voelter reported on the following:

- a. The college has received a gift of \$50,000 from the Ollie Finke estate for capital improvements, and a gift of \$50,000 from the estate of Gus Wehring to establish an endowed scholarship.
- b. The next Sealy Advisory Committee meeting will be held Thursday, the 11th of January at 11:30 a.m. on the Sealy campus.

ITEM 10. REPORTS:

- (A) **ENROLLMENT AND HOUSING OCCUPANCY FOR THE SPRING SEMESTER 2007**
- (B) **ENROLLMENT FOR THE MINIMESTER**

Dr. Harris reported on the enrollment and housing occupancy for the spring 2007 semester and on the minimester enrollment. In response to a question from a Board member, he indicated the college does not benefit from the enrollment of the minimester.

Mr. Jones asked for a report at the next meeting on the new attendance policy.

ITEM 11. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)

The public session was recessed at 8:08 p.m.

ITEM 12. CLOSED SESSION

- (A) **EVALUATION AND EMPLOYMENT OF PERSONNEL (GOV'T. CODE, SEC. 551.074)**
- (B) **DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN AND SCHULENBURG (GOV'T. CODE, SEC. 551.072)**

ITEM 13. RECONVENE PUBLIC SESSION

The public session was reconvened at 9:04 p.m.

ITEM 14. ACTION ON CLOSED SESSION ITEMS

- (A) **REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS**
- (B) **REVIEW AND ACTION TO PURCHASE, EXCHANGE OR LEASE REAL PROPERTY IN BRENHAM, BRYAN AND SCHULENBURG**

On a motion by Dr. Boehm, seconded by Mr. Lange, the Board voted to accept the resignations of Ms. Amber Malinovsky, Lab Director, Bryan campus, effective January 17, 2007; and Ms. Beatriz Arnillas, Art instructor, Bryan campus, effective January 31, 2007. On a motion by Dr. Boehm, seconded by Mr. Toubin, the Board voted to employ faculty and professional staff on contracts for the remainder of the 2006-2007 school year (a copy of the list of persons employed is attached and made a part of these *Minutes*).

ITEM 15. ADJOURNMENT

On a motion by Mr. Lacina, seconded by Mr. Lange, the meeting was adjourned at 9:06 p.m.



Mr. Steve M. Westbrook
President



Mr. Norwood Lange
Secretary

BLINN COLLEGE
A/P TRANSACTIONS
GREATER THAN \$10,000.00
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